

Overall objective: To produce a joint plan for the Integration Transformation Fund (ITF), to be submitted by 14 Feb 2014					
Ref.	Risk	Lead	Rating	Action/s needed	Completion Date
1	Establish a joint task group to progress this work	Martin Kimber & Chris Edwards	Green	Agree representatives from each organisation to form a task group	18 Dec 13
2	Agree the principles and vision on which our local approach to integration is based	Task group	Amber	Task group to agree a vision based on outcomes of the HWBB workshop	10 Jan 14
3	Need to engage with citizens about the aims of the ITF and the things that will bring about the most improvement	Kate Green (with Mel Hall, Healthwatch)	Amber	HealthWatch to be commissioned to carry out this task	27 Jan 14
4	Need to engage with providers about the aims of the ITF and the things that will bring about the most improvement	Janine Parkin, RMBC Chris Edwards, CCG	Amber	CCG and RMBC to use existing provider forums to engage using one common set of questions	31 Jan 14
5	Evaluate the contribution of existing services and projects to develop an integrated approach based around the needs of citizens	Task group	Amber	Task group to jointly assess the effectiveness of services and consider alternative options	31 Jan 14
6	Reach agreement about funding streams and disinvestments	Task group	Red	Task group to agree taking into account the final guidance	7 Feb 14
7	Submit a jointly agreed plan, which is endorsed and signed-off by the HWBB	Task group	Red	Task group to submit plan to HWBB at special meeting early Feb (TBA)	14 Feb 2014
8	Failure to receive the 50% of the pay-for-performance element at the beginning of 2015/16 due to the HWBB not adopting a plan that meets the national conditions by April 2014.	HWBB	Red	HWBB to ensure plan meets the national requirements and is fully adopted by April, Performance requirements met throughout the year (yet to be agreed)	April 14 Details to be agreed
9	Failure to receive the remaining 50% of the pay-for-performance element mid 2015/16 due to not meeting the in-year performance targets.	HWBB	Red	PMF to be developed for the approval of the task group	Requirements yet to be agreed